

Transcripts: What, When, and Why Assessment

Choose the best answer for each question below.

Student Name: _____

Date: _____

1. What is an unofficial transcript?

- ☐ a. A document holding all of your part-time summer work
- ☐ b. A document that records all of your classes and grades with an official seal and that has been signed by the registrar or other school official
- ☐ c. A document holding all of your classes and grades without an official seal that has been signed by the registrar or other school official
- ☐ d. A document that shows all of your extra-curricular activities

2. What is an official transcript?

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3. What is the difference between a high school transcript and a college transcript?

- ☐ a. Nothing. They both have the same information on them.
- ☐ b. A high school transcript holds both dual credit and high school general courses. A college transcript is a document you will not utilize until you have attended college.
- ☐ c. A high school transcript only holds a record of what high school classes and grades were taken at the high school level. It does not include Dual Credit classes. A college transcript holds any college courses taken including dual credit, but holds no high school classes and grades.

4. Where can you find a record of what dual credit classes you have taken while in high school?
- ☐ a. On your high school transcript
 - ☐ b. On your college transcript(s) where each dual credit class is housed
 - ☐ c. On your Advanced Opportunities Fast Forward account under the "Previous Course Applications" page.
 - ☐ d. B and C
5. When needing to request a transcript with whom do you usually provide a high school transcript request?
- ☐ a. Your Mom or Dad
 - ☐ b. Your favorite teacher
 - ☐ c. Your high school's registrar
 - ☐ d. The Custodial staff
6. When do you send an official high school transcript to a college where you are applying for admittance?
- ☐ a. After you commit to the college and your final transcript after you graduate.
 - ☐ b. For every college you don't need to send any transcripts, as every college will get them from your high school automatically, so you don't need to worry about it.
 - ☐ c. You only need to send one transcript in the fall of the senior year when you apply to college.
7. When should you send a College Transcript that holds a record of your dual credit classes to a college you are applying for admittance?
- ☐ a. It is best to talk to your college rep or call the Admissions office and ask
 - ☐ b. The sooner the better the senior year, as this could help your chances of being admitted. It is best to have them sent in before scheduling classes for college
 - ☐ c. It depends on the college
 - ☐ d. All of the above